



RENTAL & CREDIT APPLICATION

To help us promptly process this application please complete all required information and return this application to the leasing office along with all the following:

- **Copy of Government Issued Photo ID**
(State ID card, Drivers License, Passport)
- **Copy of Social Security Card**
- **Security Deposit**
- **Proof of Income** (at least your last 2 pay stubs)

PERSONAL INFORMATION

Date _____ Interviewed By _____

Name of Applicant _____ Telephone _____

Social Sec. No. _____ Driver's License No. _____

Present Address _____

City _____ State _____ Zip _____

Prior Address _____

City _____ State _____ Zip _____

How long have you lived at present address? _____ How long have you lived at prior address? _____

Name of Landlord _____ Telephone _____

Prior Landlord _____ Telephone _____

How many will be living in this unit? Adults _____ Children _____ Pets _____ Weight of pets _____

Employer _____ Position _____

How long? _____ Telephone _____

SPOUSE INFORMATION

Name _____

Social Sec. No. _____ Driver's License No. _____

Employer _____ Position _____

How long? _____ Telephone _____

BANK INFORMATION

Bank Name _____ Telephone _____

Address _____

Checking Account No. _____ Savings Account No. _____

PERSONAL REFERENCES

NAME

RELATIONSHIP

TELEPHONE

_____	_____	_____
_____	_____	_____
_____	_____	_____

OTHER INFORMATION

Number of vehicles (including company cars) _____

Make/Model _____ Year _____ Color _____ Tag No. _____ State _____

Make/Model _____ Year _____ Color _____ Tag No. _____ State _____

Make/Model _____ Year _____ Color _____ Tag No. _____ State _____

HAVE YOU EVER

Filed for bankruptcy ☐ Yes ☐ No If yes, when? _____

Been served an eviction notice or been asked to vacate a property you were renting? ☐ Yes ☐ No

Willfully or intentionally refused to pay rent when due? ☐ Yes ☐ No If yes, when? _____

How were you referred to us?

☐ Newspaper (name) _____ ☐ Realtor (name) _____ ☐ Other _____

Rental Unit applied for _____

Commencement date _____ Term _____ Rent/Month _____

DISCLOSURES

RADON GAS—Notice to Prospective Tenant: Radon is a naturally occurring radioactive gas that, when it has accumulated in a building in sufficient quantities, may present health risks to persons who are exposed to it over time. Levels of radon that exceed federal and state guidelines have been found in buildings in every state. Additional information regarding radon and radon testing may be obtained from your county public health unit.

LEAD PAINT—Every purchaser of any interest in residential real property on which a residential dwelling was built prior to 1978 is notified that such property may present exposure to lead from lead-based paint that may place young children at risk of developing lead poisoning. Lead poisoning in young children may produce permanent neurological damage, including learning disabilities, reduced intelligence quotient, behavioral problems and impaired memory. Lead poisoning also poses a particular risk to pregnant women. The seller of any interest in residential real estate is required to provide the buyer with any information on lead-based paint hazards from risk assessments or inspection in the seller's possession and notify the buyer of any known lead-based paint hazards. A risk assessment or inspection for possible lead-based paint hazards is recommended prior to purchase.

ACKNOWLEDGEMENT

I/We, the undersigned, understand that _____ is the leasing agent and representative for the owner/landlord and that the leasing agent's fees will be paid by the owner/landlord. The undersigned acknowledge that this written notice was received prior to the undersigned receiving a lease agreement.

I/We declare the foregoing information is true and correct, and I/We hereby authorize you to conduct an employment and credit check and to verify our references.

Applicant's Signature _____

Date _____

Co-Applicant's Signature _____

Date _____

FOR OFFICE USE ONLY – DO NOT WRITE BELOW

Application Verification	Person Contacted	Remarks
<input type="checkbox"/> Present Landlord		
<input type="checkbox"/> Previous Landlord		
<input type="checkbox"/> Applicant's Employment		
<input type="checkbox"/> Co-Applicant's Employment		
<input type="checkbox"/> Bank		
<input type="checkbox"/> Reference (1)		
<input type="checkbox"/> Reference (2)		
<input type="checkbox"/> Reference (3)		
<input type="checkbox"/> Other		
<input type="checkbox"/> Driver's License/ID <input type="checkbox"/> Credit Bureau		

Verification completed by _____

Date _____

Remarks _____

Monies Received		
Date	Description	Amount
	Applicant Fee	
	Deposit	

THIS APPLICATION

☐ Is Approved

☐ Is Not Approved



TRAUTMANN & COMPANY, LLC

Real Estate and Investments

I/We hereby authorize Trautmann & Company, LLC to conduct a full applicant screening including but not limited to employment and rental verification, credit check, background check, and to verification of references.

Applicant (Print Name)

Co Applicant (Print Name)

Applicant's Signature

Date

Co Applicant's Signature

Date



TRAUTMANN & COMPANY, LLC

Real Estate and Investments

I/We authorize Trautmann & Company, LLC to debit my/our

Select One:

☐ Visa Card

☐ Master Card

☐ American Express

☐ Discover

In the amount of \$ _____ on the _____
Date

Credit Card Number

Expiration Date

Verification Code

Card Holder's Name (Please Print)

Billing Address (include city, state, and zip code)

Card Holder's Signature

Date

Form Revised: 6/21/2006 11:02 AM